

Clutton Parish Council

Monday 17th November 2014 in the Village Hall

Submissions from members of the public

- A member of public asked for a list of suggestions made by parishioners at the budget consultation event on the 4th October.
- The member of public also commented on item 151/14 to say that the e newsletter was a good system and that it should continue.

Minutes of the meeting of the Council

Present: Councillors R. Naish (Chairperson), V.Adie, S. Dagger, J. Fletcher, A. Hillier, P. Mullins, I. Myatt, D. Phillips, S. Piddock, D. Veale, D. Worskett, Councillor J. Sparks, Mrs H. Richardson(Clerk); and 1 member of the public.

Item		Action
142 /14	Apologies, absences and declarations of interest Councillors B. Bailey and A.Starr sent their apologies. Councillor S Dagger declared an interest in item 158/14	
143/14	The minutes of the meeting held on Monday 20th October 2014 were approved.	
144/14	The Clerk reported on matters arising from the decisions of the last meeting. The Standing Orders are still being amended and will be presented to the council at the December meeting (130/14) Website review (127/14). Clarification was sought as the extensive reorganisation of the website was going to have cost implications. It was agreed that the website review should continue as the amount mentioned was still considerably lower than comparative website costs and it would result in a really useful and informative website for Councillors and Villagers.	Clerk Clerk
145/14	Finance The monthly finance reports were tabled and accepted	
146/14	The second in the series of budget consultation events would take place on November 22 nd 10am -12noon in the Village Hall. Villagers would be given the opportunity to comment on the ideas put forward at the event on October 4 th 2014.	Clerk
147/14	The Parish Council agreed to appoint Peter Duppa Miller to be our internal auditor.	Clerk
148/14	Planning The Parish Council considered the planning application 14/01056/FUL for The Glen, 49 Upper Bristol Road: Erection of a steel portal frame agricultural building (Revised plans) and agreed that despite the fact that the dimensions of the proposed building had reduced in size, the Council could not support this application because the site is immediately adjacent to a listed building (The Methodist Chapel) and so the plans would	Clerk

be contrary to POLICY BH.2 "Listed buildings and their settings" because of the scale and proposed materials. The proposed building is still very large in relation to the existing building and the site is outside the housing development boundary.

149/14 **Highways**

It was reported that Tom Hayward was working on the feasibility study for traffic calming measures through the village, and was likely to present two alternative proposals by Christmas. It was also reported that the Head Teacher of Clutton Primary had written to Tom Hayward outlining her concerns.

Communications

150/14 It was reported that the Parish Councils **facebook page** was under construction and would be going live soon.

JF

151/14 Following the initial 6 month trial of the **newsletter** circulated with the minutes, it was agreed that the newsletter should continue. Ways of increasing the number of subscribers should be considered.

152/14 **Allotments**

It was reported that the new allotments policy had been circulated to allotment holders for comment but the council had received no comments. The allotment policy was considered and adopted, date effective from 17th November 2014.

Clerk

153/14 The water supply to the allotments is still leaking, and the council needs to be able to turn the water off during the winter, to avoid frozen pipes. A company is quoting for the work on Wednesday 19th November and the council authorised up to £250 to get the work done as it needs to be completed before the risk of cold weather.

**DP
Clerk**

154/14 The **Ward Councillor** reported that he is planning to arrange a meeting with Tom Haywood, Caroline Roberts, Paul Crossley and David Ballotti to make sure that funding will be in place for proposed traffic calming measures following the feasibility study.

He has also been contacted by a concerned resident of the Sidings, worried that tree preservation orders may be breached in the next stage of development there.

The audit report on the faulty sewerage system at the Sidings was due shortly.

Correspondence received by the clerk was presented:

- 155/14
- a) A letter from a resident urging the Councillors to attend a meeting on Fracking at the Temple Cloud Village Hall on Tuesday 18th November 7pm-9pm.
 - b) An email from Cllr S Dagger, inviting the councillors to visit the site of a proposed fishing lake at Lower Northend Farm prior to consideration of the planning application.

c) A letter from a resident asking the council to consider installing a street light at the bottom of Clutton Hill and to improve the bus service to Bath.

Neighbourhood Plan

- 156/14 It was reported that the plan is now ready to start its formal 6 week consultation (which will actually be 8 weeks as it is over Christmas). This will include a letter to every residential address on the electoral roll in the Parish, full copies on the Neighbourhood Plan Website, copies on the notice boards. People will be informed how to comment on the plan and will be formally submitted to BaNES mid February and hopefully a referendum in June. **RN**
- 157/14 The Stowey Sutton Neighbourhood plan was discussed as it had been circulated as part of their consultation process. The digest of policies would be circulated and councillors should forward their comments to the Clerk who would formulate the response. **Clerk**
- 158/14 The Clerk reported on other **activity since the last meeting:**
At a recent Local Council finance course on "Statutory requirements and proper Practices", attended by the Clerk and the Chairman, new model financial regulations were issued which we have been strongly advised to adapt and adopt. **Clerk
RN**
Amendments have been made to the leisure area leases based on comments from the Estates Surveyor at B&NES, once he is happy with the changes he will forward them on to their legal team.
The Maintenance work has been completed on the Venus Lane Playground (105/14) **ALL**
Councillors should forward any items they would like to propose for the 2015/2016 budget, in writing to the Clerk. **Clerk**
Following a request to B&NES for a litter bin in the Layby on the A37, they have responded to say that it was removed due to a problem with flytipping and since the bin has been removed incidents have dramatically reduced, so they would not replace the bin. The cleansing team do aim to litter pick the layby on a weekly basis. Any problems should be reported to council connect.

Close: The meeting ended at 8.58pm