

Clutton Parish Council

Monday 16th January 2017, 7.30pm in the Village Hall

Minutes of the monthly meeting of the Parish Council

Present: Councillors R Naish(Chair), B Bailey, J Bush, S Dagger, S Drew, A Hillier, A Parfitt, S Piddock, A Starr, D Veale, D Worskett & Cllr K Warrington (Ward Councillor) and Mrs H Richardson (Clerk); and 3 members of the public.

Item	Action
1/17	Apologies were received and accepted from I Myatt & D Phillips and declarations of interest were received from R Naish (5/17), S Piddock (5/17) and A Hillier (7/17).
2/17	The minutes of the meeting on Monday 19 th December 2016 were approved.
3/17	An update was received on the actions from the last minutes.
Finance & Administration	
4/17	The finance reports were presented and accepted.

Clutton Parish Council			
Financial information for the meeting of the Council to be held on 16/1/17			
Cashbook balance reported at Dec meeting		£	39,202.27
plus Receipts since last meeting			
Footpaths Grant	£	703.29	
B&NES Street Sweeper	£	314.23	Dec
			£ 1,017.52
less Payments since Dec meeting			
Cheques per Dec meeting	£	2,670.03	
			£ 2,670.03
Balance per Cashbook at 31/12/16			£ 37,549.76
Receipts due			
Street Sweeper scheme for Jan	£	314.23	
			£ 314.23
Available before Jan cheques			£ 37,863.99
Cheques to be signed on 16/1/17			
Salary Cheques	£	1,163.93	Jan Salaries
NEST	£	48.53	Pension
SSE Contracting		£111.25	Lighting Maintenance
Payman.co.uk	£	77.40	Payroll Processing
			£ 1,401.11
Balance at bank after January cheques			£ 36,462.88
less ringfenced			
Legal Fees		1600.00	
			£ 1,600.00
			£34,862.88
Outstanding debtors		£	-
Outstanding creditors			
Community Payback	£	360.00	
			£ 360.00
			£34,502.88

- 5/17 It was reported that an initial independent professional analysis of the Maynard Terrace / Clutton Hill Junction has reinforced concerns about the safety of the proposed outline design for reprioritisation. After careful consideration the Parish Council authorised an initial Stage 1 safety audit with an option to commission further survey work and a Stage 2 safety audit, to be negotiated dependent on whether further documentation/drawings can be obtained from B&NES. DW
- 6/17 The 2017-18 Budget was approved and the precept request was set at £37,163. Clerk
- Planning**
- 7/17 a) 16/05983/FUL: West Kings King Lane, CLutton. Single Storey Extension. It was reported that as the closing date for consultation responses was between meetings, the Clerk had responded on behalf of the Parish Council to say that there were no objections from the Parish Council.
- 8/17 It was reported that representatives from the Neighbourhood Planning Steering Group had met with an officer from B&NES and recommend that we delay applying for the grant to fund the 'call for sites' and site assessments, as B&NES are carrying out their own 'call for sites' and site assessments, which we will be welcome to use. This will avoid duplication and therefore reduce costs incurred. A meeting will be arranged for the steering group. RN
- Highways & Footpaths**
- 9/17 The Parish Council were informed that B&NES have amended proposals for the introduction of a **30mph speed limit** on the A37 following comments from the Parish Council and some residents. They are now proposing to move the terminal signs further north by 50 metres to increase the visibility of the new restriction prior the entrance to the new farm shop.
- Services & Utilities**
- 10/17 It was agreed to make a grant application for the **Ward Councillors Initiative** for the cost of installing a new gate at the entrance to Clutton Station Park. SD
- Miscellaneous**
- 11/17 The format for the **Annual Village Meeting** on Tuesday 18th April was considered and it was agreed that more effort was required to promote the meeting and to encourage residents to attend. The evening should be used as a consultation event for Clutton Station Park and for the Neighbourhood Plan Review and in addition to the standard agenda items, the Parish Council's Action Plan for 2017-18 should be presented. Refreshments should be offered. Any other ideas should be sent to the Clerk. RN
- 12/17 In order to improve efficiency, the Parish Council agreed to reorganise and streamline the portfolio working structure, resulting in five main areas: Planning; Community Engagement; Finance, Legal, HR & Admin; Highways, Rights of Way & Infrastructure; Parks and Open Spaces. The reorganisation would take effect from the Annual meeting of the Parish Council in May.
- 13/17 Correspondence received since the last meeting:

a) Stanton Drew Parish Council sent us information regarding the Rok the Stones Trail marathon on 4th February.

b)The Parish Cocouncil has received an invitation to comment on the modification to the Placemaking Plan and the Planning working group would be submitting a response.

DW

c)A resident had contacted the Parish Council as her property had been hit by lorries on 2 separate incidents due to them using Church Lane . The Clerk was asked to write to local businesses to ask them to avoid using Church Lane as an access route for large vehicles. Any further incidents should be reported to B&NES so that they can keep a log of how frequently this is occurring.

Clerk

d)Councillors were asked to inform the Clerk if they wish to enter the draw for the Royal Garden Party.

Clerk

14/17 IN addition to the issues already reported in the meeting, the ward Councillor reported that the Council Precept would discussed and announced shortly, and that there would be a referendum in May in relation to devolution.

15/17 It was reported that the Village Hall Committee has appointed a new treasurer and that the Community Payback scheme had started to clear the allotments and they were working hard. Thanks were expressed to Tony Starr who was providing the welfare unit, Jenny Bush for providing the Tea & Coffee.

16/16 The Clerk reported that she had made contact with the PCSO in regards to the Community Speedwatch Scheme, they would consider a suitable location and number of volunteers required, however it should not commence until B&NES had carried out their follow-up speed test of the Traffic Calming Scheme so as not to influence the results.

Communication Stats: 149 Facebook Likes, 114 Email Subscribers
Website 401 sessions, 369 unique users, 910 Pageviews.

Close: The meeting ended at 9.14pm