

# Clutton Parish Council

**Monday 21<sup>st</sup> September 2009 in the Village Hall**

**Note: There were no submissions from members of the public.**

## **Minutes of the meeting of the Council**

<b>Item</b>		<b>Action</b>
<b>91/09</b>	<b>Present:</b> Councillors A. Marwood (Chairman), S. Marwood, D. Phillips, A. Hillier, D. Veale, M. Williams, D. Withers; Mr. S. Barran (Clerk); Mr. S. Willcox (Ward Councillor); 3 members of the public.	
<b>92/09</b>	<b>Apologies for absence.</b> The Council accepted apologies from Councillors Bailey, Glover, Parfitt and Pickman; Councillor Starr was absent.	
<b>93/09</b>	<b>Minutes of the Meeting held on Monday 20<sup>th</sup> July 2009</b> were approved.	
<b>94/09</b>	<b>Matters arising from the minutes:</b> <b>97/09 (4)</b> It was noted that the Council had for some years opposed proposals for development in the area of Bubbin's Brake.	
<b>95/09</b>	<b>Report from the Clerk</b> The Council accepted the report previously circulated by the Clerk. The Clerk undertook in future to refer to previous items in the minutes when preparing his report.	<b>Clerk</b>
	Re: Item 11, Bus Shelter by Low Cost Vans. A question was raised about the proposed bus shelter opposite the Depot (Stowey Road). The Clerk was asked to write to B&NES to seek to hasten the installation of this shelter.	<b>Clerk</b>
	Re: Item 13, Note on Public submissions. The draft prepared by the Clerk was <b>agreed</b> , subject to the following amendment: In the third paragraph, delete ', but not respond,' and insert, after 'what you have to say', the words ' and respond if necessary'.	<b>Clerk</b>
<b>96/09</b>	<b>Finance:</b> 1. The Council <b>accepted</b> the following reports previously circulated by the Clerk: <ul style="list-style-type: none"><li>• Budget Monitoring report</li><li>• Bank reconciliation</li><li>• Finance Report</li><li>• Minutes of the Finance Sub-Committee meeting</li></ul>	
<b>97/09</b>	<b>Planning Sub-Committee Report:</b> Cllr. Marwood reported that: 1. An amended application had been received for <b>40 Upper Bristol Road</b> . The Planning Sub-Committee advised that the proposed development is still large by reference to the existing dwelling and to the neighbouring dwellings, and recommended refusal. The recommendation was <b>accepted</b> with one abstention. 2. The new warehouse proposed by <b>Gillard Print Services</b> at the Trident Works had been permitted by B&NES, together with the change of use to warehousing and distribution. 3. A decision by B&NES regarding the proposed conversion of a milking house to residential annexe at <b>Batch Farm</b> is still pending.	

4. The change of use from open space to domestic curtilage at **Woodland View, Batch Lane** had been permitted by B&NES.
5. The proposed development of a detached house at **7 Moorsfield** had been permitted by B&NES.
6. The change of use from open space to domestic curtilage at **Rickstones, Venus Lane** (corner of Carlton Lane) had been permitted by B&NES.
7. The proposed extension at **Woodview, Upper Bristol Road** had been permitted by B&NES.
8. The proposed change of use to residential dwelling at **The Stables, Tiledown** had been permitted by B&NES.
9. The proposed erection of a two-storey extension to the **Old School House, Station Road** had been refused by B&NES.
10. With regard to enforcement matters:
  - no progress had been made with regard to the 'smoking shelter' at the Railway Tavern;
  - a new application is shortly expected in relation to the demolished bungalow at **Clovelly, Greensbrook**;
  - a new application is still awaited in relation to the **Clutton Hill Industrial Estate**; and
  - the garage at Cook's Hill is again being used to store a large amount of rubbish.

#### **98/09 Development of a Parish Plan**

Cllr Pickman being absent, it was reported that

1. The draft Plan had been on display in the tent at the Summer Flower Show;
2. There is to be a training event on Parish Plans in Keynsham on Saturday October 3rd;
3. The Parish Plan subgroup may consider ways of consulting residents further on the proposed contents of the Plan;
4. Cllr S. Marwood is unable to continue as a member of the group for the time being, because of pressure of other demands on her time.

#### **99/09 Grant in respect of grass-cutting in the Churchyard**

Cllr Williams declared an interest as Chairman of the PCC, and explained the Church's need for money. It was agreed that the Council needs to see value for any money which it disburses, that the performance of the grass-cutting contract should be monitored, and that the Church should from now on be required to let a contract that specifies what grass is to be cut and how often and/or to what standard, and which provides for bills to be paid on performance and for payment to be withheld in relation to partial performance or non-performance. Cllr. Williams undertook to ensure that the Clerk is supplied with the information needed to reassure the Council that it is getting value for money.

**Clerk**

Subject to these considerations, it was proposed by Cllr. Veale and seconded by Cllr. Phillips that a grant of **£2,000** be made in respect of 2009-2010. The proposal was **agreed**.

#### **100/09 Grant in support of the Clutton Play Park Association**

Cllr. Phillips declared an interest as Chairman of the recently formed association. He explained the measures so far taken by the association to raise funds, and the application which has been made for the bulk of the funds needed to install new play equipment, especially for toddlers, in the play park. It was a condition of this funding that the association find 15% of the funds needed, amounting to £4,000.

It was proposed by Cllr. Withers, seconded by Cllr. Hillier, that the Council make a grant of **£1,000** to the association. The proposal was **agreed**.

**Clerk**

The Council also gave its **consent** in principle to the removal of those existing structures necessary for the installation of the new equipment when this is available, and for the installation of the new equipment – subject to the agreement on site at the time of the Clerk, the approval of health and safety inspectors, and the provision of appropriate guidance on the care and maintenance of the new equipment.

- 101/09 A Working Group on street sweeping and litter picking in the parish.**  
The Clerk reported that it would be helpful if an ad hoc working group could be established to assist him in examining whether the current provisions for street sweeping and litter picking, through the village sweeper scheme and the B&NES mechanical sweeping and other services, is sufficient to the needs of the parish. Cllr. Veale agreed to be part of this group, and the Clerk agreed to approach those councillors not present at the meeting for a further volunteer. **DV/  
Clerk**
- 102/09 Grant to the Citizen’s Advice Bureau.**  
In response to a request for financial support from the Citizen’s Advice Bureau, it was proposed by Cllr. Williams, seconded by Cllr. Withers, that a grant of £50.00 be made. This was **agreed**. **Clerk**
- 103/09 Nomination to the B&NES Chairman’s Community Awards**  
It was **agreed** that any proposals would be considered at the next meeting of the Council. **Clerk**
- 104/09 Nomination to the Police Awards**  
It was **agreed** not to make a nomination.
- 105/09 Appointment of a delegate to the Parish Forum (police consultative body)**  
It was **agreed** that Cllr. Glover be asked to act as permanent representative. The Clerk reported that Cllr. Glover had indicated her willingness to act in this capacity. **Clerk**
- 106/09 Correspondence**  
The Clerk reported that the Council had received correspondence from:  
1. B&NES regarding a proposed planting scheme for the border of the Play Area.  
The planting scheme was **approved**, but concern was again expressed about:  
  - the unacceptable state of the ‘spider’;
  - the proportion of Peter Willcox’s wage which relates to supervising that part of the play area; and
  - the danger of accepting this installation from the Council unless it is made safe for the foreseeable future.  
2. Clutton Horticultural Society, thanking the Council for participating in the Summer Flower Show.  
3. Chief Superintendent of Police, explaining that the levels of crime have continued to decline.  
4. Cam Valley Wildlife Group, enclosing a newsletter.  
5. West of England Partnership enclosing a Progress Report on the Joint Local Transport Plan.
- 107/09 Highways**  
1. Cllr. Phillips reported that the hedge on the west side of Church Lane at the top needs cutting back. The Clerk was asked to notify the property owner. **Clerk**  
2. RE: A37 Red Hill: it was agreed to monitor events and record any future incidents which come to the attention of the Council.

**108/09 Reports of Sub-Committees**

1. **School:** Cllr. Veale reported that B&NES has now put Clutton into Category 1 of its schools, meaning that it is being sufficiently well managed that it needs minimal support from the authority. It was agreed that the Council should write to congratulate the school. It was agreed that the Clerk should e-mail the minutes of the School Full Governing Body to all councillors, and ask the School whether they could be put on the village website.
2. **Village Hall:** the Clerk reported that he has met with the Chairman of the Village Hall committee and a B&NES officer to agree the siting of a new street light standard on the pavement by the vehicular entrance to the Hall, bringing the power supply across under the car park to this new standard.
3. **Footpaths:** Cllr. S. Marwood reported that she is still awaiting a response from Colin Hudson at B&NES to her request for guidance about the responsibilities of landlords in relation to public footpaths, so that a standard letter could be prepared by the Clerk for sending to landowners when trees or weed growth obstruct public footpaths.

**Clerk**

**SM**

**Close: The meeting ended at 9.45 p.m.**