

# Clutton Parish Council

**Monday 21<sup>st</sup> June 2010 in the Village Hall**

## **Submissions from members of the public.**

There were no submissions from members of the public.

## **Minutes of the meeting of the Council**

<b>Item</b>	<b>Action</b>
<b>65/10 Present:</b> Councillors A. Marwood (Chairman), B. Bailey, E. Healey, A. Hillier, S. Marwood, C. Mead, A. Parfitt, E. Pickman, D. Veale, D. Withers; Mr. S. Willcox (Ward Councillor); Mr. S. Barran (Clerk); 6 members of the public.	
<b>66/10 Apologies and Absences:</b> Apologies were accepted from Cllrs. Starr, Phillips and Williams.	
<b>67/10 Minutes</b> of the meeting held on <b>Monday 17<sup>th</sup> May 2010</b> were <b>approved</b> , subject to the following correction: Item 63/10 should read: 'The Clerk reported that Cllr. Parfitt had received a letter..... The Clerk reported that Cllr. Parfitt had informed him that pothole mending promised for this week had not happened.' (Cllr. Parfitt's apologies had been received and accepted by the Council).	
<b>68/10 Report from the Clerk</b> The Council <b>accepted</b> the report previously circulated by the Clerk. The Clerk reported that he is pursuing the question of identifying the trees in the parish with Preservation Orders on them. The Chairman reported that he is pursuing the matter of litter bins by the Play Area and Leisure Area and signs by the Play Area.	
<b>69/10</b> There were no <b>other matters arising from the minutes</b> of the last meeting.	
<b>70/10 Finance:</b> The Clerk introduced the following reports previously circulated: <ul style="list-style-type: none"><li>• Bank reconciliation</li><li>• Finance Report</li></ul> The Council accepted the reports. The Clerk explained that the Council should at this meeting be considering the <b>Annual Financial Statements</b> and the <b>Returns to the External Auditor</b> , but that he had encountered difficulty in preparing these and was seeking advice to help him complete them. The Council would be asked to reconvene at a Special Meeting to consider these Statements and Returns when they are ready.	
<b>71/10 Planning Sub-Committee Report:</b> Cllr. Marwood reported that: <ol style="list-style-type: none"><li>1. An application has been received for an extension at <b>27 Rogers Close</b>. The Planning Sub-Committee proposed that there be no objection to this development, subject to confirmation from B&amp;NES that there is sufficient parking space for the resulting dwelling size. The Council <b>agreed</b> unanimously that this should be the Council's response.</li><li>2. An renewed application has been received for an extension to <b>Ivelhurst, Upper Bristol Road</b>. Although reduced in scope from the earlier proposal, the planned development would still be an enlargement of a dwelling already enlarged from its original size, and in the green belt, and the Planning Sub-Committee recommended that the Council should object to it on these grounds. The recommendation was <b>agreed</b> with one vote against.</li><li>3. An application had been received for the renewal of extant consent for</li></ol>	

an extension to **Windrush, Upper Bristol Road**. It was **agreed** that the clerk should find and circulate the original application details, and contact the B&NES officer for information about the expiry date of the existing consent.

**Clerk**

4. At forthcoming B&NES workshops on problems in the relationship between B&NES and parish councils regarding development control and enforcement issues, it is proposed to submit to each workshop 3 examples of problems in Clutton.

## **72/10 Development of a Parish Plan**

Cllr. Pickman reported that despite the abandonment of the regional spatial strategy, the Plan should still be produced. The Working Group has reviewed the actions outstanding from the original survey, and there is a difficulty about setting realistic timescales/completion dates for these actions. The Group is still chasing accurate information about some matters (e.g. TPOs and Listed Buildings). It is proposed that a final draft should be presented at the Flower Show in August, once approved by the Council. This will depend on there being sufficient councillors willing to staff a stand at the show.

The following councillors agreed to play a part in staffing the stand: D.

Withers, S. Marwood, A. Parfitt, C. Mead, E. Healey, A. Hillier.

It was agreed that Cllr. Pickman would pass a copy of the final draft to the Clerk for circulation to councillors.

**LP  
Clerk**

## **73/10 Highways**

Cllr. Parfitt reported that although some potholes had now been mended, others, in Marsh Lane and Clutton Hill for example, were still as bad as ever. Some patching had been done in Station Road and other areas were marked for repair but not done. Cllr. Willcox reported that Fry's Bottom had received surface dressing and that King Lane would shortly be done, as well as all of North End. He had been informed that large sections of Station Road would be repaired in the school holidays, and that it would be surface dressed next year. Cllr. Pickman stressed the importance of ensuring that loose chippings are swept up afterwards because they are a hazard for cyclists and horses.

Cllr. Willcox reported that the Pelican Crossing has been referred to next year's budget. The council **agreed** that it is disgraceful that B&NES, having promised the crossing, and wasted a good deal of time with surveys and discussion about location, should now effectively decide to cancel this project. There should at least be a 30mph speed limit.

It was reported that the 'flashing speed indicator' at the Flat was not working properly because the batteries run down too quickly because of the number of cars exceeding the limit.

Cllr. Willcox reported that Stefan Chiffers has assured him that **Marsh Lane** would get wider passing places, vegetation cut back and potholes filled, but that B&NES is currently too busy with potholes elsewhere.

It was agreed that Cllr. Willcox should be asked to press for action on these works, and on the agreed amendment to the sign at Temple Inn Lane so that it directs lorries to the A39 as well as the A37.

**SW**

Cllr. Willcox reported that the 'smiley sign' in High Littleton had cost that parish council £5,000. Also that he had spoken to Charles Gerrish and been assured that as soon as a bus shelter elsewhere is made available, it will be installed at the bus stop on the A37 opposite the Stowey Road depot.

It was reported that Parking on the pavement at the top of Cook's Hill is a hazard to pedestrians, and it was **agreed** that this should be reported to the PCSO for action, and that the Parish Magazine should be asked to insert a note about this.

**Clerk**

Cllr. Willcox undertook to speak to Cllr. Gerrish about the matter of the bus shelter opposite the Council depot on the A37 southbound.

**SW**

## 74/10 Correspondence

The Clerk reported that the Council had received correspondence from:

1. CPRE, inviting the Council to renew its subscription.
2. West of England Partnership with information about the Joint Waste Croe Strategy.
3. B&NES, enclosing information about the Family Information Service.
4. Chew Valley School, informing the Council of its decision to become a Foundation School.
5. a parishioner, raising concerns about residents dumping ash and garden waste on the verges of the road up Clutton Hill. It was **agreed** that the Clerk should ask the Parish Magazine to insert a note about this unsavoury practice.

Clerk

## 75/10 Reports from Sub-Committees

The following reports were received:

1. **Allotments:** The Clerk reported that he had held a successful meeting of allotment holders. There are concerns about the supply of water and the maintenance of the grass verge along the main footpath. It was agreed that the Clerk should ask Gerald Titcombe what he would charge to maintain this verge.
2. **Parish Forum:** Cllr. Mead reported that reported crime is down, but so too is the police budget (by £3m). Vehicle crime is down, but still an issue – most commonly burglary of SATNAV equipment, commonly left in glove compartments, with the fixture still visible on the windscreen as a clue. The vehicle crime initiative officer might be willing to attend a meeting of the council if invited (via Liz Brakespeare). The Beat Surgeries are not really working very effectively, and it was suggested that a session half an hour before the Parish Council meeting might be worth trying. The Council suggested that the WI meetings might be a better time, since they are usually well attended.
3. **Village Hall:** Cllr. Bailey reported that the Committee had recently met, and discussed the resurfacing of the car park, which it agreed had been done well. They discussed the altered kerbing arrangements and agreed to monitor whether any incident occurs. The Committee had not made any risk assessment. The Council **agreed** that it would be wise to get a risk assessment carried out. Cllr. Bailey also reported that steps are being taken to get a data projector made available for users of the Hall.

Clerk

Clerk

The Chairman reminded the Council that it needed to approve committee membership and representation of the Council on other bodies. Following discussion **it was agreed** that:

The Clerk should represent the Council in its relations with **ALCA**, the **CPRE** and the **Allotment holders**, and in its negotiations with B&NES over the **Leisure Area**, and with users of the Leisure Area.

Cllr. S. Marwood should continue to liaise with B&NES regarding **footpaths**.

Cllr. Parfitt should continue to liaise with B&NES regarding **highways and potholes**, and to act as **Flood Warden**.

Cllrs. Phillips and Bailey should continue to monitor the grass cutting in the parish (subject to Cllr. Phillips' consent).

Cllr. Phillips (subject to his consent) should continue his role in relation to the Play Area.

Cllr. Bailey should continue to represent the Council on the Village Hall Committee.

Cllr. Mead should continue to represent the Council on the Parish Forum.

The composition of the Parish Plan Working Group and the Finance Committee should remain unaltered.

**Close: The meeting was adjourned sine die at 9.50 p.m.**