

Clutton Parish Council

Monday 18th January 2010 in the Village Hall

Submissions from members of the public.

1. Information was submitted about a 'Bring and Buy' sale to raise money for the Haiti disaster fund.
2. The Social Club, in collaboration with the Village Hall Committee, sought consent for the erection of a notice board in the corner of the car parking area by the vehicle entrance, and gave notice of a fund-raising 'curry night' in support of the church building fund. It was **agreed** that the Clerk would be supplied with a dimensioned diagram indicating the proposed location before a decision could be made to concur.
3. A developer working with the owner of the field to the west of Maynard Terrace, presented a document reviewing possible uses, and invited the Parish Council to give their views for the future of the land. The Chairman said the Council would discuss the document during the relevant part of the meeting itself.
4. A farmer reported incidents of dogs chasing livestock in his fields and sought the support of the Council in publicising the need for dog owners to control their animals. It was **agreed** that the Clerk would pass the information to the PCSO, and place a note in the Parish magazine, and on the website, urging owners to control their animals.

Minutes of the meeting of the Council

Item		Action
1/10	Present: Councillors A. Marwood (Chairman), B. Bailey, C. Glover, E. Healey, A. Hillier, S. Marwood, A. Parfitt, D. Phillips, E. Pickman, A. Starr, D. Veale, M. Williams, D. Withers; Mr. S. Willcox (Ward Councillor); Mr. S. Barran (Clerk); 6 members of the public.	
2/10	Minutes of the meeting held on Monday 21st December 2009 were approved .	
3/10	Report from the Clerk The Council accepted the report previously circulated by the Clerk. Re: Item 3 , it was reported that the details of the company operating the garage at the top of Cook's Hill are now on the building itself.	
4/10	Other matters arising from the minutes: 125/09 (4) Cllr. Willcox reported that the hedges to both Frank Senogles' field and the field below that would be cut in the next few weeks. 155/09 (1) Cllr. Veale explained that his role on the school Governing Body is that of a Community Governor, and that this does not require him to report to the Council although it is often helpful if he does so. He undertook to supply the Chairman with clarification about the minutes of Jan 2009 PC meeting which say 'he is nominated by the Council to be a School Governor'. Councillor Hillier asked if the council should have access to the minutes of sub-tenants of the Leisure Area' meetings. Councillors will consider this 141/09 (3) The Clerk was asked to chase up the repair to the damaged railing at the end of Valley view. 141/09 (6) It was agreed that the Clerk should chase the request to Somer Housing in relation to the proposed length of footpath along Venus Lane with a view to establishing whether this facility could be in place to meet the tight timescales of the District Councillor's grant; that the Clerk should report to the next meeting on the feasibility of successfully achieving this; and that if it does not seem possible for this project to proceed quickly, the fallback use of the grant should be further equipment for the Play Area.	SW DV Clerk Clerk

- 5/10 Finance:**
1. The Council **accepted** the following reports previously circulated by the Clerk:
 - Budget Monitoring report
 - Bank reconciliation
 - Finance Report
 2. A proposal that the Council should contribute to the Haiti disaster fund was not supported.
 3. The Clerk undertook to check that there were no cheques signed outside the meetings which had not been reported to the Council, and report any such payments at the next meeting

Clerk

- 6/10 Planning Sub-Committee Report:**
- Cllr. Marwood reported that:
1. An application has been received in respect of 5 Maynard Terrace, for a garage with added toilet and recreation room. The Planning Sub-Committee had recommended that this application be opposed on the grounds that it would be an overdevelopment and would create a precedent for similar development in other rear gardens along Maynard Terrace.
- The recommendation of the Sub-Committee was **approved**.
2. A letter had just been received from B&NES regarding their progress on a number of local enforcement matters which the Council has been pursuing. Further clarification will be given at the next meeting
 3. With regard to the letter from Robert Sawyer, who addressed the Council earlier regarding the field to the west of Maynard Terrace, it was agreed that individual councillors would review and consider the text and submit to the Clerk any comments that they wish to make about the future use of this land.

**all
Clerk**

- 7/10 Development of a Parish Plan**
- Cllr Pickman introduced a discussion about the purposes of a Parish Plan, which were identified as being to:
1. to give an opportunity to involve the whole community in a collaborative project
 2. to determine problems in the Parish and where possible act on them
 3. to produce a document setting out what the Parish would like in the future in terms of developments and projects, which may link to BANES and the Core Strategy.

- Cllr. Pickman explained that the Parish Plan Group has so far:
1. planned and conducted a survey which was sent to all the households in the Parish in 2008, and collated the results;
 2. consulted with visitors to the Summer Flower Show in 2008 and collated further comments received;
 3. taken action on these comments and the issues identified in the survey, as far as possible;
 4. presented a draft Parish Plan at the Summer Flower Show in 2009 and sought further feedback from visitors to the show.

- Cllr. Pickman identified the following as problems which the Sub-Committee had been unable to secure solutions to:
1. a link road to the Marsh Lane industrial estate to reduce HGV traffic in Marsh Lane
 2. a bus service to Bath
 3. development of the Leisure Area, which is dependent on the renegotiation of the lease from BANES, currently being followed up by the Parish Council.

It was **agreed** that the Sub-Committee will now work on completing the final draft document in readiness to present to the Council for comment and/or approval, with the exception of definitive proposals for the Leisure Area, which must await agreement about a long-term lease for the site. A timeline with milestones and estimated dates for completion of the Parish Plan would also be issued.'

LP

It was suggested that the Parish Council needs to consider how much it wishes to spend on the production of the Parish Plan before it can be finalised, and what will happen to the Plan once it is adopted by the Parish Council. She also stated that a small grant may be available for its production subject to fulfilling certain criteria and operating within set timescales.

8/10 Potholes

The Council recognised that the recent snow will have aggravated the problem of potholes in roads in the Parish. It was recognised that pressure should be brought on B&NES to increase its budget for road improvement and to change the balance of allocation of this budget between the urban and rural areas. Cllr Wilcox as a Farmborough resident agreed to inform Farmborough PC about the state of the road along the Flats, and the blocked drains along this road.

Clerk

Cllr. Parfitt undertook to produce a new map of potholes and blocked drains.

AP

9/10 Library Services

It was recognised that the mobile service seems to be well used and should be supported. Cllr Healey advised that this was well supported.

10/10 Correspondence

The Clerk reported that the Council had received correspondence from:

1. Vernon Hitchman, B&NES solicitor, regarding dispensations from the rules governing the actions of councillors with prejudicial conflicts of interest. The Clerk would circulate the letter to councillors.

Clerk

11/10 Highways

1. Cllr. Williams reported that there had been an accident at the top of Red Hill on Saturday 7th January. Police had attended.
2. Cllr. Willcox reported that signs will be put up shortly to prevent right turns from the A37 into Lower Bristol Road at the Chelwood end.

12/10 Reports of Sub-Committees

The following reports were received:

1. **School:** Cllr. Veale reported that one teacher is to take maternity leave and recruitment is underway for cover; that a new LSA is to be recruited; and that 5 new pieces of playground equipment are to be installed; if the Council could support this purchase it would be welcomed. It was suggested that the council could not financially help the School directly, but the Chairman said that he hoped the Council would be supportive of the School in whatever way it can.
2. **Police:** Last week's Forum meeting was postponed on account of the snow.
3. **ALCA:** The clerk circulated the recent newsletter.
4. **Leisure Area:** B&NES has delayed production of the draft lease.
5. **Play Area:** the Clerk is to meet the contractor tomorrow about the new equipment, which should be installed by the end of February.
6. **Village Hall:** Questions were raised about the relationship and liabilities between the Council and the Village Hall Committee. To

ensure that the PC and the Village Hall committee worked harmoniously further dialogue needs to take place to establish the facts.

7. **Flood Warden:** Cllr. Parfitt reported that all the Clutton Hill drains are blocked; as was also the drain outside Willow Farm; and that he would chase Trina Cummings as soon as the snow has passed.
8. **Footpaths:** Cllr. S. Marwood reported that she had received – and would circulate – information about the 'Parish Agency Scheme' under which parish councils undertake to cutting of surface vegetation along public rights of way in exchange for an annual fee. Cllr. Williams reported that this offer had been rejected in the past due to the limited funding offered. Therefore the current amount of re-imburement needs to be established in order to understand the benefit.

13/10 Pruning the sycamore on the village green

Cllr. Withers reported that this tree needs pruning. He undertook to get a tree surgeon to look at it and to secure estimates for the work. The Ash at the top corner of the allotments also needs to be examined at the same time.

DW

Close: The meeting ended at 9.30 p.m.